Registration No.										

BIJU PATNAIK INSTITUTE OF INFORMATION TECHNOLOGY & MANAGEMENT STUDIES, BHUBANESWAR

Semester : 1st Sem. BBA **Date : 09.10.2026**
Batch : 2026-29 **Class Test : I**
Subject : Financial Accounting **Duration : 1 Hr.**
Subject Code : BBCC1002 **Full Marks : 30**

Section- A

1. Answer any four out of following questions. **[4 x 2 = 8]**

a) What do you understand by Accounting? [CO1]
b) Give four examples of Personal Account. [CO1]
c) Explain the concept of Assets with example. [CO1]
d) Draw and explain the Accounting Cycle. [CO2]
e) Which book is also known as the Book of Primary Entry and Why? [CO2]

Section-B

2. Answer any two questions out of following. **[2 x 6= 12]**

a) State the features and need of accounting in business. [CO1]
b) What is an accounting equation? Illustrate its mechanism by considering the following transactions. [CO1]

I. Business started with cash Rs. 10,00,000
II. Goods purchased for cash Rs. 3,00,000
III. Laptop purchased for cash Rs. 50,000.
IV. Goods sold in cash Rs. 40,000.

c) Explain the concept of journal and the process of passing journal entries in the books of accounts with the help of an example. [CO2]

Section-C

3. Answer any one out of following questions. **[1 x 10= 10]**

a. What do you mean by accounting taxonomy? Explain the concept of taxonomy in case of assets and liabilities. CO1
b. Journalise the following transactions in the books of Mr. Arun for the month CO2 of April 2026:

April 1 Mr. Arun started his business with cash of Rs. 50,000.
April 2 Purchased goods worth Rs. 10,000.
April 3 Purchased machinery worth Rs. 20,000 for the business.
April 4 Sold goods worth Rs. 80,000 in cash.
April 5 He withdrew Rs. 5,000 in cash for personal use.
April 6 He distributed goods worth Rs. 5,000 as free samples for advertisement.
April 7 Purchased a computer for Rs. 24,000.
April 8 He sold goods worth Rs. 7,500 to Akash on credit.

All the Best

Registration No.										

BIJU PATNAIK INSTITUTE OF INFORMATION TECHNOLOGY & MANAGEMENT STUDIES, BHUBANESWAR

Semester : 1st Sem. BBA **Date : 09.10.2026**
Batch : 2026-29 **Class Test : I**
Subject : Principles and Practices of Management **Duration : 1 Hr.**
Subject Code : BBCC1001 **Full Marks : 30**

Section- A

1. Answer any four out of following questions. **[4 x 2 = 8]**

a) Explain the planning Function of managers. [CO1]

b) Discuss the different nature of management in any organization? [CO2]

c) Explain the importance of Conceptual skill for managers? [CO2]

d) What do you mean by Esprit-de-Corp? [CO1]

e) How Authority and Responsibility are related? [CO2]

Section-B

2. Answer any two questions out of following. **[2 x 6= 12]**

a) Differentiate between Administration & Management. [CO1]

b) Explain the different levels of management along with functions associated with it. [CO2]

c) What are the steps involved in planning process? [CO1]

Section-C

3. Answer any one out of following questions. **[1 x 10= 10]**

a) Explain the different principles developed by Henry Fayol's under administrative management theory. [CO1]

b) Explain the different roles played by the managers and its importance for the organization. [CO2]

All the Best

Registration No.										

BIJU PATNAIK INSTITUTE OF INFORMATION TECHNOLOGY & MANAGEMENT STUDIES, BHUBANESWAR

Semester : 1st Sem. BBA | **Date : 09.10.2026**
Batch : 2026-29 | **Class Test : I**
Subject : Business Communication-I | **Duration : 1 Hr.**
Subject Code : BBAC1001 | **Full Marks : 30**

Section-A

1. Answer any four out of following questions. **[4 x 2 = 8]**

a) What non-verbal message does "Proxemics" convey? [CO2]

b) What qualities of speech do you miss in written communication? [CO2]

c) How is listening different from hearing? [CO2]

d) Why is communication crucial for an organization? [CO2]

e) What is Oculesics? What is its significance in non-verbal communication? [CO2]

Section-B

2. Answer any two questions out of following. **[2 x 6= 12]**

a) "Language deals with what is said; Paralanguage deals with how it is said." Explain this statement with examples. [CO2]

b) Why is good listening skill important for business executives? What would be your strategy to improve your listening skill? [CO2]

c) Explain PESTLE with reference to Business Environment. [CO2]

Section-C

3. Answer any one out of following questions. **[1 x 10= 10]**

a) Give an account of the Psychological and the Organizational Barriers to communication. [CO2]

b) "Communication is a circular process." Elucidate with a diagram. [CO2]

All the Best

Registration No.										

BIJU PATNAIK INSTITUTE OF INFORMATION TECHNOLOGY & MANAGEMENT STUDIES, BHUBANESWAR

Semester : 1st Sem. BBA **Date : 10.10.2026**
Batch : 2026-29 **Class Test : I**
Subject : Business Statistics and Logic **Duration : 1 Hr.**
Subject Code : BBCC1003 **Full Marks : 30**

Section- A

1. Answer any four out of following questions. **[4 x 2 = 8]**

a) Calculate Pearson's Second Coefficient of Skewness for the following data: Mean = 45, Median = 40, Standard Deviation = 10. **[CO2]**

b) Define geometric mean. **[CO1]**

c) Define the first quartile and third quartile. **[CO1]**

d) What is the empirical relationship between mean, median, and mode? **[CO1]**

e) What is Kurtosis? What are the types of kurtosis? **[CO1]**

Section-B

2. Answer any two questions out of following. **[2 x 6= 12]**

a) The following table shows the monthly sales (in '000) of a group of retail stores: **(CO2)**

Monthly store (x)	0-10	10-20	20-30	30-40	40-50
No. of sales (f)	5	8	12	15	7

Calculate First Quartile Q_1 and Third Quartile Q_3.

b) Find the median wages of the following distribution: **(CO2)**

Wages in Rs.	20-30	30-40	40-50	50-60	60-70
No. of Labours	3	5	20	10	5

c) Find the missing frequency of the following series if Median is 25? **(CO2)**

Age group	0-10	10-20	20-30	30-40	40-50
No. of members	3	5	?	10	4

Section-C

3. Answer any one out of following questions. **[1 x 10= 10]**

a) Calculate standard deviation of the following series? **(CO3)**

Age group	20-30	30-40	40-50	50-60	60-70	70-80	80-90
No. of sales (f)	3	61	132	153	140	51	2

b) Calculate Mode of the following series: **(CO3)**

Dairy Production (x)	0-20	20-40	40-60	60-80	80-100	100-120
No. of workers (f)	4	10	8	5	12	8

All the Best

Registration No.										

BIJU PATNAIK INSTITUTE OF INFORMATION TECHNOLOGY
& MANAGEMENT STUDIES, BHUBANESWAR

Semester : 1st Sem. BBA **Date : 10.10.2026**
Batch : 2026-29 **Class Test : I**
Subject : General English **Duration : 1 Hr.**
Subject Code : BBAC1002 **Full Marks : 30**

Section- A

1. Answer any four out of following questions. **[4 x 2 = 8]**

a) What is a sentence? Mention its two essential parts. [CO1]

b) Define a noun and give two suitable examples. [CO1]

c) What is a verb? Distinguish between an action verb and a linking verb. [CO1]

d) What is a synonym? Give two examples. [CO1]

e) What is a preposition? Use any two prepositions in sentences. [CO1]

Section-B

2. Answer any two questions out of following. **[2 x 6= 12]**

a) Explain the different types of sentences with suitable examples. [CO1]

b) Explain the rules of subject–verb agreement with suitable examples. [CO1]

c) What are articles? Explain the use of 'a', 'an', and 'the', with examples. [CO1]

Section-C

3. Answer any one out of following questions. **[1 x 10= 10]**

a) Write an essay on how technology impacts our language and behavior. [CO1]

b) Read the following passage and answer the questions that follow.
English is more than a subject studied for examinations. It is a practical tool for expressing ideas, building relationships and participating confidently in academic and professional life. A student who reads regularly develops a richer vocabulary, while speaking and writing practice improves clarity and accuracy. Therefore, language improvement requires consistent practice rather than memorising rules alone. [CO1]

i. Why is English described as a practical tool?
ii. How does regular reading help a student?
iii. What improves clarity and accuracy?
iv. According to the passage, what is required for language improvement?
v. Give a suitable title for the passage.

All the Best

Registration No.										

BIJU PATNAIK INSTITUTE OF INFORMATION TECHNOLOGY & MANAGEMENT STUDIES, BHUBANESWAR

Semester : 1st Sem. BBA **Date : 10.10.2026**
Batch : 2026-29 **Class Test : I**
Subject : Indian Knowledge System **Duration : 1 Hr.**
Subject Code : BBMD1001 **Full Marks : 30**

Section-A

1. Answer any four out of following questions. **[4 x 2 = 8]**

a) What are Vedāṅgas? [CO1]

b) What are the 64 Kalas? [CO1]

c) Write different purpose of Yoga philosophy? [CO1]

d) What is meant by Ṣaḍdarśana? Name any two schools. [CO2]

e) What is Nīti Shastra? [CO1]

Section-B

2. Answer any two questions out of following. **[2 x 6= 12]**

a) Explain the meaning, nature and importance of Indian Knowledge System. [CO1]

b) Explain the significance of the 64 Kalas and Shilpa Shastra [CO2]

c) Explain any two lessons from the Ramayana and Mahabharata. [CO3]

Section-C

3. Answer any one out of following questions. **[1 x 10= 10]**

a. Analyze the leadership lessons from Lord Krishana in the Mahabharata. Illustrate your answer with suitable examples. [CO2]

b. Distinguish between Vedic and non-Vedic philosophical schools. [CO2]

All the Best

Registration No.										

BIJU PATNAIK INSTITUTE OF INFORMATION TECHNOLOGY & MANAGEMENT STUDIES, BHUBANESWAR

Semester : 1st Sem. BBA **Date : 12.10.2026**
Batch : 2026-29 **Class Test : I**
Subject : Env. Science and Sustainability **Duration : 1 Hr.**
Subject Code : BBVC1001 **Full Marks : 30**

Section-A

1. Answer any four out of following questions. **[4 x 2 = 8]**

a) What is Rain Water Harvesting? [CO1]

b) Define Sustainability. [CO1]

c) What are biotic components? Give two examples. [CO1]

d) Give two consequences of overutilization of natural resources. [CO1]

e) Why is public awareness important for environmental conservation? [CO1]

Section-B

2. Answer any two questions out of following. **[2 x 6= 12]**

a) Define ecosystem. Explain its biotic and abiotic components with examples. [CO1]
b) Explain the major components and segments of the environment with suitable examples. [CO1]
c) Discuss sustainable practices that can help in the conservation of forest resources. [CO1]

Section-C

3. Answer any one out of following questions. **[1 x 10= 10]**

a) "A region is facing rapid deforestation, falling groundwater levels and increasing energy demand. Explain how these problems are connected with sustainability and suggest suitable resource-management strategies.". [CO2]

b) "Conservation of resources is not only about saving resources but also about their equitable use." Explain with reference to intergenerational and intragenerational equity. [CO2]

All the Best

BBA -1st
Odia - SD

BBA – 1st Semester: Regional Language (Odia)

ବିଷୟ: ଆଞ୍ଚଳିକ ଭାଷା (ଓଡ଼ିଆ)

Total Marks: ୩୦

SECTION – A

ନିମ୍ନଲିଖିତ ପ୍ରଶ୍ନଗୁଡ଼ିକର ଉତ୍ତର ଦିଅନ୍ତୁ: (୪ × ୨ = ୮ ମାର୍କ)

୧. ଓଡ଼ିଆ ଭାଷାରେ ସ୍ୱରବର୍ଣ୍ଣ ଏବଂ ବ୍ୟଞ୍ଜନବର୍ଣ୍ଣର ସଂଜ୍ଞା ନିରୂପଣ କରନ୍ତୁ ଏବଂ ପ୍ରତ୍ୟେକର ଦୁଇଟି ଲେଖାଏଁ ଉଦାହରଣ ଦିଅନ୍ତୁ।

୨. ଉପଯୁକ୍ତ ବିରାମ ଚିହ୍ନ ବ୍ୟବହାର କରି ନିମ୍ନଲିଖିତ ବାକ୍ୟଟିକୁ ପୁନର୍ବାର ଲେଖନ୍ତୁ:

"ତୁମେ କୁଆଡ଼େ ଯାଉଛ ତୁମର ଏତେ ଡେରି କାହିଁକି ହେଲା"

୩. ନିମ୍ନଲିଖତ ଯେକୌଣସି ଦୁଇଟି ରୂଢ଼ି/ଲୋକବାଣୀର ଅର୍ଥ ଲେଖନ୍ତୁ:

କ) ଏକତା ହିଁ ବଳ (Unity is strength)

ଖ) ବିଳମ୍ବ ହେବା କଦାପି ନହେବା ଠାରୁ ଭଲ (Better late than never)

ଗ) ଯେଉଁଠି ଇଚ୍ଛା ଥାଏ ସେଠି ଉପାୟ ଆସେ (Where there is a will, there is a way)

ଘ) ସମୟ ଓ ଜୁଆର କାହାକୁ ଅପେକ୍ଷା କରେନାହିଁ (Time and tide wait for none)

୪. ନିମ୍ନଲିଖିତ ବାକ୍ୟଗୁଡ଼ିକୁ ଅତୀତ କାଳରେ ପରିବର୍ତ୍ତନ କରନ୍ତୁ:

କ) ମୁଁ ପ୍ରତିଦିନ କଲେଜ ଯାଏ।

ଖ) ସେ ଏକ ଚିଠି ଲେଖୁଛି।

SECTION – B

ନିମ୍ନଲିଖିତ ପ୍ରଶ୍ନଗୁଡ଼ିକର ଉତ୍ତର ଦିଅନ୍ତୁ: (୨ × ୬ = ୧୮ ମାର୍କ)

୫. ଗୋଟିଏ ସାମଗ୍ରୀ ବା ଦ୍ରବ୍ୟ ବିଷୟରେ ପଚାରି ବୁଝିବା, ମୂଲ୍ୟ, ଗୁଣବତ୍ତା ଏବଂ କ୍ରୟ ସମ୍ପର୍କରେ ଜଣେ ଗ୍ରାହକ ଓ ଦୋକାନୀ ମଧ୍ୟରେ ଏକ କଥୋପକଥନ (ସଂଳାପ) ଲେଖନ୍ତୁ।

୬. କ) ନିମ୍ନଲିଖିତ ବାକ୍ୟଗୁଡ଼ିକୁ ବର୍ତ୍ତମାନ କାଳରେ ପରିବର୍ତ୍ତନ କରନ୍ତୁ:

i. ସେ ଗତକାଲି ନିଜ ଗାଁକୁ ଯାଇଥିଲା।

ii. ସେମାନେ ସନ୍ଧ୍ୟାରେ ଫୁଟବଲ୍ ଖେଳୁଥିଲେ।

ଖ) ତଳେ ଦିଆଯାଇଥିବା ରୂଢ଼ିଗୁଡ଼ିକ ମଧ୍ୟରୁ ଯେକୌଣସି ତିନୋଟିକୁ ବ୍ୟବହାର କରି ବାକ୍ୟ ଗଠନ କରନ୍ତୁ:

BBA – 1st Semester: Regional Language (Hindi)

विषय: क्षेत्रीय भाषा (हिंदी)

पूर्णांक: 30

SECTION – A

निम्नलिखित प्रश्नों के उत्तर दीजिए: $(4 \times 2 = 8$ अंक)

1. हिंदी भाषा में स्वर और व्यंजन को परिभाषित कीजिए तथा प्रत्येक के दो-दो उदाहरण दीजिए।

2. उचित विराम चिह्नों का प्रयोग करके निम्नलिखित वाक्य को पुनः लिखिए:

"तुम कहाँ जा रहे हो तुम्हें इतनी देर क्यों हो गई"

3. निम्नलिखित में से किन्हीं दो मुहावरों/कहावतों का अर्थ लिखिए:

क) एकता में बल है (Unity is strength)

ख) दुर्घटना से देर भली (Better late than never)

ग) जहाँ चाह, वहाँ राह (Where there is a will, there is a way)

घ) समय किसी की प्रतीक्षा नहीं करता (Time and tide wait for none)

4. निम्नलिखित वाक्यों को भूतकाल में परिवर्तित कीजिए:

क) मैं प्रतिदिन कॉलेज जाता हूँ।

ख) वह एक पत्र लिखती है।

SECTION – B

निम्नलिखित प्रश्नों के उत्तर दीजिए: $(2 \times 6 = 18$ अंक)

5. किसी उत्पाद के बारे में पूछताछ, मूल्य, गुणवत्ता और खरीदारी को शामिल करते हुए एक ग्राहक और एक दुकानदार के बीच संवाद लिखिए।

6. क) निम्नलिखित वाक्यों को वर्तमान काल में परिवर्तित कीजिए:

i. वह कल अपने गाँव गया था।

ii. वे शाम को फुटबॉल खेलते थे।

ख) नीचे दिए गए मुहावरों में से किन्हीं तीन का प्रयोग करके वाक्य बनाइए:

i. बातचीत शुरू करना / झिझक मिटाना (Break the ice)

ii. बहुत आसान काम (A piece of cake / बाएँ हाथ का खेल)

iii. कभी-कभार / ईद का चाँद (Once in a blue moon)

iv. दुर्घटना से देर भली (Better late than never)

7. हिंदी भाषा, साहित्य और संस्कृति के महत्व पर एक संक्षिप्त टिप्पणी लिखिए। अपनी भाषा से जुड़े कम से कम एक प्रमुख साहित्यकार या साहित्यिक कृति का उल्लेख कीजिए।

SECTION – C

निम्नलिखित प्रश्नों के उत्तर दीजिए: ($1 \times 10 = 10$ अंक)

8. निम्नलिखित में से किसी **एक** विषय पर लगभग 250–300 शब्दों में निबंध लिखिए:

क) हमारे जीवन में मातृभाषा का महत्व

ख) ओडिशा की समृद्ध संस्कृति और विरासत

ग) राष्ट्र निर्माण में युवाओं की भूमिका

घ) सोशल मीडिया – लाभ और हानियाँ

9. निम्नलिखित में से किसी **एक** का उत्तर दीजिए:

क) **आवेदन पत्र:** अस्वस्थ होने के कारण तीन दिनों के अवकाश हेतु प्रधानाचार्य को एक प्रार्थना पत्र लिखिए।

अथवा

ख) **अनुच्छेद लेखन:** "बीबीए (BBA) के छात्रों के लिए संचार कौशल (Communication Skills) का महत्व" विषय पर लगभग 150–200 शब्दों का एक अनुच्छेद लिखिए।